North Oakland Transportation Authority (NOTA)

Meeting Minutes

**Thursday, August 17, 2023**

**4:35 p.m.**

**NOTA Offices**

**675 S. Glaspie St. Oxford, MI**

The meeting was called to order by Chair Mike McDonald at 4:30 p.m.

**Roll Call**

**Present** Representing

Mike McDonald, Chair Village of Leonard

Ed Brakefield Addison Township

Carl Cyrowski Village of Lake Orion

Mike Flood Orion Township

Jack Curtis Oxford Township

Bruce Pearson Addison Township

Margaret Payne Oxford Township

**Absent - Excused**

Ann Keltcsh At Large – Easterseals MORC

Chris Barnett, Vice Chair Orion Township

Tonya Waple TTI

Lori Bourgeau Village of Oxford

**Others Present:**

Lynn Gromaski NOTA Executive Director

Mike Joslyn NOTA Operations Manager

**Respects to the Flag**

The Pledge of Allegiance was given.

**Agenda Approval**

**Moved by** Mike Flood, seconded by Margaret Payne, to approve the agenda as presented. By voice vote the motion passed unanimously.

**Minutes Approval**

**Moved by** Carl Cyrowski, seconded by Margaret Payne, to approve the minutes of the June 15, 2023 meeting as presented. By voice vote the motion passed unanimously.

**Moved by** Mike Flood, seconded by Jack Curtis, to approve the minutes of the July 31 2023 special meeting as presented. By voice vote the motion passed unanimously.

**Director’s Report**

**Moved by** Margaret Payne, seconded by Jack Curtis, to receive and file the Director’s report.

By voice vote the motion passed unanimously.

**Public Comments** - none

**Open Truth in Budget Hearing**

Moved by Mike Flood, seconded by Carl Cyrowski to open the public hearing for Truth in Budgeting. By voice vote the motion passed unanimously.

**Approval of the 2024 Tax Rate Assessment**

Moved by Ed Brakefield, seconded by Bruce Pearson, to approve levying 0.00 mils for the 2024 authorized NOTA millage rate due to the Oakland County contract with NOTA for the transit millage in 2024. By roll call vote the motion passed unanimously.

**Approval of the 2023 Adjusted Budget and 2024 Proposed Budget**

**Moved by** Margaret Payne, seconded by Mike Flood, to approve the 2023 Adjusted NOTA Budget in the amount of $3,454,225 as presented. By roll call vote the motion passed unanimously.

**Moved by** Margaret Payne, seconded by Mike Flood, to approve the 2024 Proposed NOTA Budget in the amount of $3,719,009 as presented. By roll call vote the motion passed unanimously.

**Close Public Hearing**

Moved by Margaret Payne, seconded by Jack Curtis, to close the public hearing for Truth in Budgeting. By voice vote the motion passed unanimously.

**Monthly Financial Packet**

The monthly financial statements were presented.

**Moved by** Margaret Payne, seconded by Mike Flood, to receive and file the financial activity report. By voice vote the motion passed unanimously.

**Approval of the Bills**

Tabled until next month.

**Old Business**

None

**New Business**

None

**Public Comments** - none

**Monthly Rider and Mileage Reports**

Moved by Mike Flood, seconded by Margaret Payne, to receive and file the reports. By voice vote the motion passed unanimously.

**Board Member Comments**

Discussion of the parking lot being redone brought up the issue of the next board meeting and where to park. Moved by Ed Brakefield, seconded by Mike Flood to move the next NOTA Board meeting on September 21 to Oxford Township offices. By voice vote the motion passed unanimously.

**Adjournment**

Moved by Mike Flood, seconded by Carl Cyrowski, to adjourn the meeting at 5:05 p.m. By voice the motion passed unanimously.

*The next regular meeting is scheduled for Thursday, September 21 at 4:30 p.m. at Oxford Township Office, 300 Dunlap Road, Oxford, MI 48371.*

*Minutes initially drafted by Lynn Gromaski*